

Plaintiff,

v.

Defendants.

No.

ORDER ON TRIAL READINESS

Department 15

- 1) This trial is a ☐ jury/ ☐ non-jury trial / ☐ ALR.
- 2) Length of trial estimated upon a 5 hour trial day. The trial will last _____ days.
- 3) Settlement/Mediation/ADR WAS accomplished: ☐ YES ☐ NO
- 4) If settlement/mediation/ADR WAS NOT accomplished as required by LR 16(c), you must provide a detailed explanation. Counsel/party(ies) may be sanctioned for failure to comply with this requirement under LR 16(c)(4).
- 5) List any requirements special to this case (interpreters, equipment, special needs accommodations, etc.).

In addition to complying with the pre-trial disclosure deadlines outlined in the case schedule, the parties shall comply with the following:

1. JOINT STATEMENT OF EVIDENCE

[LR 16(a)]. The Joint Statement of Evidence shall be filed with the court, with courtesy copies delivered to Judge Yu by **12:00 noon on the Monday before trial**. Counsel for the parties and/or pro se parties shall confer before trial to prepare the Joint Statement of Evidence. The Statement shall include a list of all proposed exhibits, numbered sequentially beginning with 1. Adjacent to the list of exhibits shall be a table with four columns headed as follows: “Party(ies) Offering Exhibit”, “No Objection”, “Authenticity Admitted but Objectionable”, and “Otherwise Objectionable.” The legal basis of the objection shall be identified. The appropriate column shall be completed for each exhibit.

No document shall be listed more than once as an exhibit; an exhibit on the Joint Statement may be offered by any party. The Joint Statement of Evidence shall conform to the requirement of LR 16(a)(5). Counsel may include any additional stipulations which have been agreed to by the parties.

2. EXHIBITS

A. NUMBERING

Each exhibit must be numbered and clearly divided. Each exhibit shall be listed in the Joint Statement of Evidence only once. Once an exhibit is numbered, it can be introduced by either party but will continue to be designated by the number given it in the Joint Statement of Evidence.

B. PRE-MARKING OF EXHIBITS BY CLERK

The parties shall deliver exhibits to the Clerk by **4:30 on the Thursday before trial**. The Clerk, Angie Villalovos (angie.villalovos@kingcounty.gov), is located in courtroom W-928.

3. MOTIONS *IN LIMINE*

Motions *in limine* should be filed in compliance with the local rules for civil motions in order to allow enough time for responses and replies. Motions *in limine* noted without oral argument should be noted 7 days prior to the trial date. Courtesy copies shall be delivered to the assigned

Judge and served on opposing counsel, no later than **12:00 noon on the Monday** prior to the trial date.

Parties wishing to schedule motions *in limine* with oral arguments must contact the bailiff.

4. TRIAL BRIEFS

Trial briefs shall be filed, with courtesy copies delivered to Judge Yu, and served on opposing counsel and/or pro se parties, no later than **12:00 noon on the Monday** before the trial.

5. JURY INSTRUCTIONS

Counsel and/or pro se parties shall exchange each party's proposed set of jury instructions, with verdict form before trial. Counsel and/or pro se parties shall confer and submit only one set of agreed instructions. Parties may separately submit copies of instructions they cannot agree upon.

Counsel and/or pro se parties shall submit the jury instructions to the court no later than **12:00 noon on the Monday** prior to the trial date. One cited original set of jury instructions is to be filed with the clerk, and one uncited originals and one cited copies are to be delivered to the bailiff. The submission of a list of WPI numbers in lieu of the full text of a proposed jury instruction IS NOT acceptable.

The court's sets of instructions shall be submitted on computer disk (CD) in MS Word or emailed to the bailiff in MS Word. Each individual jury instruction shall be submitted as a separate MS Word document containing WPI number in the file name.

6. VOIR DIRE

Counsel shall submit all general voir dire questions to be asked by the court and a short neutral statement of the case with the jury instructions.

7. PROPOSED FINDINGS OF FACT and CONCLUSIONS OF LAW (non-jury only):

Before trial each party shall serve and deliver to the assigned judge proposed findings of fact and conclusions of law. A computer disk (CD) submission in MS Word or email attachment is also required.

8. USE OF DISCOVERY/DEPOSITIONS AT TRIAL:

If depositions (including video depositions), designations, interrogatories, requests for

admissions, or other discovery responses are to be used at trial as substantive evidence in lieu of live testimony, the proponent shall provide a list of the excerpts to be offered to the opposing party. Such excerpts shall be included with the exhibits, and any counter-designations and any objections thereto shall be provided to the court and opposing counsel no later than **12:00 noon on the Monday before trial.**

If the court is to make any evidentiary rulings, counsel shall provide the court with a transcript of any video depositions intended to be offered at trial no later than **12:00 noon on the Monday before trial.** The court will not review perpetuation depositions during trial.

NOTICE:

Noncompliance with the terms of this order may result in sanctions, including the award of terms and/or attorney fees, as the court deems appropriate.

Please note that the deadlines contained in this order supersede any deadlines set forth in the Order Setting Civil Case Schedule and any prior orders.

IT IS SO ORDERED this ____ day of _____, 2010.

Judge Mary I. Yu
KING COUNTY SUPERIOR COURT

Signed on this ____ day of ____, 2010.

Attorney for Plaintiff
WSBA#

Signed on this ____ day of ____, 2010.

Attorney for Defendant
WSBA#